PATRONS

Dame Gillian Weir, Dr John Wells

SECRETARY: Nancy Jones, 84 Kahukura Ave, Waitarere Beach, LEVIN 5510, NZ.

Ph: +64-6-367 3422 Email: secretary@nzoa.org Website: www.nzoa.org

Registered Charity No. CC30478

NZOA STUDENT ATTENDANCE GRANTS 2024

CRITERIA

- 1. AGE Applicant must be 25 years or under on the last day of NZOA Festival (formerly Congress). Those under the age of 16 at the Festival must be accompanied by an adult, defined as someone 18 years or older, not necessarily a parent or official guardian.
- **2. TUITION** Applicant must be receiving regular tuition from a recognised organ teacher.
- **3. EMPLOYMENT** Applicant must not be in full-time employment.
- **4. MEMBERSHIP** Applicant must be a member of the New Zealand Organ Association Inc. (hereafter referred to as NZOA), either Personal or as a member of a Regional Association (Auckland, Wellington, Christchurch, Otago-Southland).
- **5. ELIGIBLE COSTS** –NZOA will make grants to cover eligible costs of a Student's attendance at a NZOA Festival held in New Zealand, subject to sufficient funds being available for this purpose, including travel costs where the Festival is held other than in the centre where the student lives. Eligible costs are:
 - the full Student Festival Registration Fee (excluding any late payment penalty)
 - if travel of more than 300 km is required, a return off-peak economy fare on the cheapest available airline booked at least one month in advance (including bag and travel insurance)
 - if travel of less than 300 km is required, either a return economy bus fare booked at least one month in advance for off-peak travel, or a grant to cover petrol costs
 - only if required and if billeted accommodation is not available, room only costs in economy accommodation (up to a maximum of \$300, or higher limit by agreement if required)
 - if travel is required, an incidental expense allowance of \$100.

If NZOA does not have sufficient funds available, a grant may be offered to fund part of the eligible costs, after consultation with the applicant.

6. PARTICIPATION – Students receiving a Festival Grant will be expected to participate fully in the activities of the Festival.

APPLICATION AND GRANT PROCESS

Students seeking a Student Attendance Grant should scan/photograph & email, or post a completed signed application form to the Secretary (contact details above), requesting approval of their eligibility to receive a Grant, AS SOON AS POSSIBLE and to be received not less than six weeks before the start of the NZOA Festival; AND before incurring any costs which they hope may be eligible for a grant. All funding decisions are at the sole discretion of the NZOA Council and are dependent on the available funds.

Once the funding request has been received, reviewed and approved, a grant will be made of 90% of the estimated eligible costs. The balance of actual eligible costs will be paid in the week after the NZOA Festival upon production of copies of actual expenditure invoices (excluding the \$100 incidental expenses allowance).



NZOA STUDENT ATTENDANCE GRANT 2024 APPLICATION FORM

Applicant's details

Name
Address
Phone(s)
Email
Bank account [] [] []
Organ Teacher's details
Name
Qualifications
Phone(s)
Email
Estimated Festival Attendance Expenses
Student registration fee\$
Airfare / Coach /Train / Petrol (attach supporting documentation or calculation)\$
Accommodation allowance (if no billeted accommodation is offered or available)\$
Incidental travel expenses\$
Total eligible expenses (subject to confirmation of eligibility & availability of funds)\$
Declaration by Applicant
I declare that I am a member of the NZ Organ Association Incorporated Auckland, Wellington, Christchurch, Otago-Southland, Personal. (delete those that don't apply)
I will attend and actively participate in the NZOA Festival. If I am unable to do so, I shall promptly refund to NZOA all grant funding received by me.
I have applied to take part in the Developing Organists' Opportunity . (Delete if not applicable).
(NOTE: There is a separate application form for this activity. Download it from www.nzoa.org)
Applicant's signature Date